



REGISTRATION and HOTEL RESERVATION FORM

Please return your application not later than **15 January 2018** to:

O.I.C. srl • Viale G. Matteotti, 7 • 50121 Florence, Italy

Housing & Registration Office: Tel. +39 055 5035370 Fax +39 055 5035230 • registrationsmainz@oic.it

VERY IMPORTANT: Registrations are reserved for a limited number of participants and will be accepted under the principle of "First come First served". Once all available seats will be assigned, further requests will be put on a waiting list and accepted only in case of cancellation of registered participants. You will be directly contacted by the Registration Department for the final confirmation and payment.

PARTICIPANT INFORMATION

Please complete this form for **ONE** participant in block letters.

Last Name First Name

Postal Address

Postal Code City Country

Institution Unit, suite, floor

E-mail (mandatory)

Telephone Telefax

*Fiscal Code (mandatory for Italian participants only)

*Date and Place of birth (mandatory for foreign participants)

BILLING ADDRESS (if different from participant information)

Please send the receipt of payment/invoice to:

(address, zip code, city, country)

Fiscal / VAT code (mandatory for companies)

I ACCEPT TO RECEIVE THE RECEIPT/INVOICE:

by email as a PDF file hard copy by post

COURSE REGISTRATION

Registration fee: **€430,00** (VAT included if applicable)

REGISTRATION FEE FOR RESIDENTS INCLUDES: admission to scientific sessions, final programme, certificate of attendance, course documentation and name badge, coffee breaks, working lunches, social dinner on **February 16th, 2018**.

Registrations from attendees of the previous editions are not allowed.

Registrations are limited exclusively to residents in ophthalmology, in training at the time of the registration; this must be certified by an official letter from the training programme supervisor.

Please note that Workshops in the afternoon are strictly reserved for Residents. Registrations in the afternoon Workshops are LIMITED and follow the principle "first come first served" until the full occupancy is reached.



12th EGS European Glaucoma Residents' Course

16-17 February 2018
Mainz, Germany

www.eugs.org

Please repeat your Surname Name

HOTEL ACCOMMODATION

Not required

N. Single/Double for single use room/s

N. Double room/s

Arrival date: February 2018

Departure date: February 2018

Smoking Room Non-smoking room

Arrival after 18.00 hrs yes no

HOTEL	DOUBLE ROOM/S FOR SINGLE USE	DOUBLE ROOM/S	NIGHT/S	TOTAL PRE-PAYMENT
Hotel Novotel Mainz ****	€ 145,00	€ 165,00	€
Booking fee				€ 25,00
Total hotel reservation				€

Above rates are per room, per night and include breakfast, service and VAT.
Booking fee: € 25,00 (VAT included if applicable) per each booked room.

SUMMARY

Registration Fee	€ 430,00
Hotel accommodation pre-payment (inclusive of booking fee € 25,00)	€
Total amount to be paid	€

TERMS OF PAYMENT

PLEASE CHARGE THE FOLLOWING CREDIT CARD:

VISA Mastercard American Express

Card n. Expiry Date

CVV2/CVC2 (security code required)

(last 3 digits on the reverse side of VISA/MASTERCARD - 4 digits on the front of AMERICAN EXPRESS)

Cardholder's name

Notice for VISA/MASTERCARD Credit Card Holders: The official exchange rate VISA International plus a VISA fee of 3% will be applied for payments by VISA/MASTERCARD credit cards NOT included in the Eurozone.

PAYMENT BY BANK TRANSFER:

Account name: OIC srl

Bank: Cassa di Risparmio di Firenze, Ag. 1, Viale Matteotti 20r, 50132 Florence, Italy

IBAN Code: IT39 S061 6002 8010 0001 0628 C00 – SWIFT Code: CRFiiT3F

No charges to the recipient.

A copy of the bank transaction must be sent together with the registration form.

The sender's full name and address must be clearly stated in the transfer order as well as the payment purposes.

IMPORTANT NOTICE

Registrations can be considered valid only after receipt of the payment. Forms without proof of payment will not be processed.

CANCELLATION POLICY

Any change or cancellation requests must be officially submitted in writing by fax or email to O.I.C. Srl - Fax +39 055 50 35 230, E-mail registrationsmainz@oic.it

In case of cancellation of hotel accommodation:

Up to and including 15 December 2017: only € 25,00 will be withheld for administrative charge only.

From 16 December to 2 January 2018 inclusive: one night cost will be withheld as cancellation charge.

From 3 January to 17 January 2018 inclusive: the paid amount will be refunded with a deduction of 70% as cancellation charge.

From 18 January 2018: no refund will be made for cancellations, changes, no shows and reduction of stay duration.

Booking fee will not be refunded in any case

In case of cancellation of registration received until January 17 2018 the paid amount will be refunded with a deduction of 50% as penalty. No refunds will be processed for cancellations received after January 17 2018

DECLARATION - According to the Italian Law Art. 13 D.Lgs. 196/2003, I authorize OIC srl to use my personal and sensitive data only for purposes connected to the Congress management.

I agree

I authorize OIC srl to use my data for marketing and commercial purposes, therefore to send me promotional and advertising messages and information about activities in connection to the Congress.

Yes No

Date

Signature